

Commonwealth Neurotrauma Initiative Trust Fund
DRAFT

Meeting Minutes
June 28, 2006

Members Present

Richard Bendall, Jr., M.D.	Monelison Family Physician, Lynchburg
Terry Glenn	Department of Corrections, Richmond
Doug Harris, J.D.	State Health Commissioner Designee, Richmond
Teresa Poole	Carilion Health System, Roanoke
David Reid, Psy.D., Chair	Comprehensive Health Systems, Fishersville
Jim Rothrock	Department of Rehabilitative Services, Richmond
<i>(ex-officio)</i>	

Members Absent

Gregory Helm, M.D., Ph.D. University of Virginia Medical Center, Charlottesville

Staff

Kristie Chamberlain	Department of Rehabilitative Services, CNI Program Administrator
Patti Goodall	Department of Rehabilitative Services, Brain Injury and Spinal Cord Injury Services

The Commonwealth Neurotrauma Initiative (CNI) Advisory Board met for a regular quarterly business meeting at 1602 Rolling Hills Drive, 2nd floor conference room, in Richmond, Virginia. Dr. David Reid, Chair, convened the meeting at 10:04 a.m.

Public Comment Period

A public comment period was held. No public comments were offered.

Approval of December 9, 2005 Minutes

Commissioner Rothrock made a motion to approve the minutes of the March 31, 2006 meeting; Teresa Poole seconded; motion passed unanimously.

Approval of June 28, 2006 Agenda

Teresa Poole made a motion to approve the agenda of the June 28, 2006 agenda; Dr. Bendall seconded; motion passed unanimously.

General Assembly Outcomes

Commissioner Jim Rothrock updated the Board on the final State Fiscal Year 2006-2007 General Assembly (GA) budget outcomes. He informed the Board that DRS received approximately \$750,000 to support specialized employment-related services for customers of DRS (e.g., support employment, long term employment support services). The Governor also included \$285,000 for brain injury case management services in Southwest Virginia. In addition, \$150,000 was allocated by the General Assembly for expansion of case management services in unserved and underserved areas of the Commonwealth, as well as \$725,000 for brain injury services to establish or expand the “footprint” of brain injury services (i.e., case management, day / clubhouse program, and regional resource coordination). DRS will issue a Request For Proposals (RFP) soliciting grant proposals for up to \$150,000 each.

Teresa Poole inquired about the Brain Injury Waiver which was not approved; however, Patti Goodall stated that an Alzheimer’s waiver was approved for 200 “slots.” This waiver includes related conditions, which means that a small number of people with acquired brain injury could potentially be eligible for services through this Waiver.

The Commissioner suggested that the next time the Board meets, he and Patti will provide an overview on how some of the state-funded programs started as CNI grant programs, and how this has helped to expand services across the state through the use of General Assembly state general funds administered by DRS.

Financial Report

Kristie Chamberlain provided a comprehensive overview of the CNI Trust Fund finances. Since its inception in 1998 through May 31, 2006, the Trust Fund has awarded \$10,045,517.40 in grant awards, and has expended \$280,783.88 on administrative services beginning in FY '03 through May 31, 2006. The fund currently has an available balance of \$2,451.67. The Trust Fund receives approximately \$105,000 per month. When new grant awards are funded, the Fund will carry an “obligated” balance.

Old Business

Review & Award of Option-B, Community-Based Rehabilitative Grant Awards:

The Board reviewed the recommendations of the panel that reviewed the sixteen (16) applicants responding to RFP #06-327. The Board reviewed the purpose of each grant, as well as strengths and weaknesses identified by the review panel.

- The Board identified the proposals which they agreed would not be awarded funding. **Commissioner Rothrock made a motion to not award funding to seven (7) of the applicants; Theresa Poole seconded; motion passed unanimously.**

Following a discussion of the remaining nine (9) proposals, **Dr. Bendall made a motion to not award funding to an additional grantee; Doug Harris seconded; motion passed unanimously.**

After discussion of remaining eight (8) proposals, **Dr. Bendall made a motion to not award funding to an additional grantee; Commissioner Rothrock seconded; motion passed unanimously.**

Terry Glenn made a motion to approve the VCU-Neimeier-Vocational Skills Curriculum application if they agree to work with DRS staff to revise the budget to address concerns raised by the Board; Theresa Poole seconded; motion passed unanimously.

Theresa Poole made a motion to award funding to a block of seven (7) grantees under RFP #06-327 in the amount of \$2,089,080 over a three-year period; Terry Glenn seconded; motion passed unanimously.

The seven funded proposals are:

- Brain Injury Services, Inc. (develop model of specialized services for residents of skilled nursing facilities) \$252,970/3 years
- Brain Injury Resource & Development Center, Inc. (establish a clubhouse in Roanoke) \$443,572/3 years
- The Partnership at Virginia Commonwealth University (Positive Behavior Support training and pilot project serving people with brain injury) \$321,388/3 years
- Rehabilitation, Research & Training Center at Virginia Commonwealth University (Vocational Transition Program) \$447,275/3 years
- Woodrow Wilson Rehabilitation Center (purchase of specialized ERGYS2 equipment for people with spinal cord injury, including training and monitoring) \$124,845/3 years
- Woodrow Wilson Rehabilitation Center (develop and operate a specialized substance abuse treatment program, initially targeting people with spinal cord injury) \$448,266/3 years
- Wintergreen Adaptive Skiing (purchase of specialized snowboarding equipment, training, peer mentoring, and community networking) \$50,765/3 years

Patti Goodall and Kristie Chamberlain will work with grantees regarding the Board's recommended changes for the grantees to be awarded funding. After all grantees have been contacted and have agreed to negotiate any recommended changes in their proposals, Kristie will send out "official" notification of funding to all awarded grantees. Staff anticipate the announcement of new awards will take place the first full week in July.

Review of Timeline for Option A Request for Proposals (RFP) Release & Allowance of Stem Cell Research within Scope of Allowed Activity.

The Board had tentatively identified September 2006 as the date for release of the Request For Proposal (RFP) for Option-A: Research grants. The Board decided to wait until after the September 21, 2006 CNI Research Colloquium before determining if priority areas would be identified and included in the RFP.

Commissioner Rothrock made a motion to release the Option-A: Research RFP in January 2007; Terry Glenn seconded; motion passed unanimously.

Next Meeting Dates

Board staff will poll individual members to determine the feasibility of holding a Board meeting on Friday, September 22, the day following the 9/21 CNI Research Colloquium. If that date does not work, then another Board meeting will be scheduled for early November 2006.

Dr. Reid, Chair adjourned the meeting at 1:38 p.m.